

6.00pm VH

1. Apologies. Agree minutes from previous meeting.
2. Appoint chair.
3. Matters arising from last meeting:
4. AOB
5. Date next meeting

Present: Georgina (GD), Michele (MC), Nick (NM), Margaret (MM) and Gillian (GU).

item	discussion	action	Who / when
1	Apologies Sam (SD)	Minutes agreed	GD
2		Chair for this meeting	NM
3	<ul style="list-style-type: none"> • Boiler maintenance contract to be set up. GU reported that Saunders do not do contracts. VHC decided that we will arrange annual service. • MC confirmed that as requested by the VHC the Playschool committee had discussed trying to find alternative accommodation and agreed to speak to landowners and investigate possible sites/buildings in Badingham and beyond. Other members of VHC were pleased with this decision and had already investigated possibilities e.g. an email has been sent to Dan Poulter by GD to enquire about plans for Peasenhall school site. It was suggested that Playschool also contacts local estate agencies. • MC showed the VHC plans that she had drawn up that would accommodate Playschool. Other members of VHC expressed concerns about the loss of carpark space, reduced size of village hall space and the repositioning of the kitchen. GD said other villagers would not be happy that Playschool was bigger and the village hall was smaller. MC explained that when original survey was done about needs of users the size of the proposed hall was sufficient for needs and this configuration was the only way she had found to leave part of the carpark and provide sufficient space for Playschool. NM, MM, GD and GU said that they would not support these plans but NM said that MC should present them at PC meeting and see what happened. MC again expressed concern about viability of hall if Playschool was not accommodated but GD and GU reassured her that other people had plans that would use the hall. • NM supplied VHC with the email trail around adoption of the new VH constitution and the correspondence with charity commission. • BCC: waiting for decision on fire doors • VHC filled in forms for Electric meters moved outside and updated – no decision made about whether to go ahead – cost £1000. • Asbestos survey – JS suggested that this was not a concern at the moment. • Mick Elliott has been approached to clean VH drains & guttering – remind. • Nick is trying to recruit a suitable person as his successor for treasurer. • Mick Elliott has been asked to mend the kitchen cupboard but can't do so without a bracket. 	<p>Ring Saunders and ask for due date and annual reminders.</p> <p>Inform Playschool committee.</p> <p>Present plan to include Playschool at VH to PC at next PC meeting.</p> <p>Email filed with minutes</p> <p>Carried forward</p> <p>Carried forward</p> <p>Carried forward</p> <p>ongoing</p> <p>Find bracket and/or take the door off</p>	<p>NM carried forward from 31/8/16</p> <p>MC</p> <p>MC</p> <p>MC</p> <p>MC</p> <p>NM & MM</p> <p>NM carried over from 29/6</p> <p>GU & NM</p>

	<ul style="list-style-type: none"> No further signs of infestation in shed. Publishing VHC minutes on village website. Look at including bookings. Crockery, Tables and chairs hire fixed fee of £10 agreed MC discussed appropriate wording for advert for VH bookings in Echo. VHC agreed wording. 	<p>Continue checking for signs.</p> <p>Advertise & inform Sonja R.</p> <p>Contact Tish</p>	<p>MC MC</p> <p>GD/NM</p> <p>MC</p>
4	<ul style="list-style-type: none"> NM expressed concern over the state of VH finances and felt that we should increase hire fees for the hall as these hadn't changed for a number of years. He suggested increases and after discussion VHC put forward increases of £6 to £7 per hour for villagers, £8 to £10 for non-villagers. Day rates would rise for villagers from £60 to £70 and for non-villagers from £70 to £100. MC expressed concerns that Playschool may not be able to afford the increases. GU suggested that Playschool would have to increase its fees to cover the rise. MC explained that their income is fixed by grant funding rates allocated by SCC and that their wage bill is also determined by rising minimum wage legislation. MC explained that historically if Playschool was in a position when it could not pay the full amount of VH fees the VHC would offer a discounted rate. She asked if this would still be the case or were the VHC effectively giving the Playschool notice from 1st January. NM suggested MC spoke to Playschool committee and then came back to VHC if this was a problem. GD had a verbal complaint about the cleaning in the VH re cobwebs, spiders and insects. VHC did agree that at this time of year it was a problem everywhere. VHC has set date for AGM – 10th November 7pm. VHC decided to invite Dan Poulter, Stephen Burroughs and Carol Poulter. VHC decided to produce a power point again. NM is not willing to stand again. 	<p>Inform PC and Playschool of proposed increases</p> <p>Pass on complaint to cleaners.</p> <p>Invite councillors. Produce powerpoint Last year's minutes circulate Email up to date accounts</p>	<p>GU and MC</p> <p>MC</p> <p>GU MC MC NM</p>
5	Next meeting AGM 10/11/16 7pm VH		
		Meeting finished at 7.15pm	

Subject to approval at the next meeting of BVHC